



Government of West Bengal
Office of the Principal,
College of Medicine & Sagore Dutta Hospital
578, B T Road, Kamarhati, Kolkata – 700 058

Memo No-COMSDH/LIB/

919/13

Dated- 11/7/2013

QUOTATION FOR LIBRARY SOFTWARE

Principal, College of Medicine & Sagore Dutta Hospital for & on behalf of the Governor of West Bengal invites sealed QUOTATIONS from the authorised IT Company/ Agents for purchase of Library Software for The College of Medicine & Sagore Dutta Hospital Central Library for the year 2013-2014.

The Quotation must be in sealed cover with superscription on the top cover "Tender for Library Software for the College of Medicine & Sagore Dutta Hospital 2013-2014"

The last date of submission of Quotation is within the fifteen (15) days from the publication of the Quotation Notice.

The Quotation may be dropped in the box meant for the purpose at the office of the undersigned or may be sent by post & it must reach the office within the time mentioned by the office of the undersigned.

The Tender must accompany the following papers:--

1. Attested copy of valid IT Company/ seller/agent etc.
2. Attested copy of valid Income Tax return (Current)
3. Attested copy of valid PAN card.
4. Attested copy of valid Professional Tax Challan (Current)
5. Attested copy of valid Trade License certificate (Current)

TERMS & CONDITIONS:--

1. Library software must be demonstrated at the office of the undersigned for his proper satisfaction as per norms specified herein with the quotation notice. The quotationer must have to fulfill all the parameters as per norms specified herein. Software may be supplied within one month & it must be installed at The Central Library & creation of databases of the library holdings must be done by the vendor of the Software company & its proper maintenance up to three years from the date of order.
2. Lowest rate will be accepted who submits quotation.
3. Rate of discount & G.O.C. conversion rate with the net INR must be mentioned in the quotation submitted.
4. The supplier must be bound to install the software within a specified period, in case of any problem arises the company must manage it up to three years warranty period.
5. The Software company will train the library staff properly for the smooth running of the software & maintain the Library databases up to three years warranty period
6. The payment will be made by Account payee cheque after proper installation of the Software & it is in proper functional level for running the daily library work in various modular levels.
7. Supplier must supply four copies of Challans & bills with the Software supplied.
8. The undersigned reserves the right to accept or reject any quotation without assigning any reason.

Principal

College of Medicine & Sagore Dutta Hospital
578, B.T.Road, P.O. KAMARHATI, Kolkata- 700058

