



Government of West Bengal  
Office of the Principal  
College of Medicine & Sagore Dutta Hospital  
Kolkata – 700058; Phone: 033-25239058. Fax: 033-25239057  
Website: [www.cmsdh.edu.in](http://www.cmsdh.edu.in); e-mail: [principal.sdmch@gmail.com](mailto:principal.sdmch@gmail.com)

Memo No. CMSDH/Pr/2002/18

Date: 25/04/2018

**TENDER NOTICE (NIT No: 06/2018-19) FOR PURCHASE AND INSTALLATION OF  
WATER PURIFICATION CUM COOLER MACHINE FOR  
COLLEGE OF MEDICINE & SAGORE DUTTA HOSPITAL, KOLKATA - 700058.**

The Principal College of Medicine & Sagore Dutta Hospital, Kolkata – 700058, invites Sealed Tender on behalf of the Health & Family Welfare Department, Government of West Bengal for obtaining the rate of Water Purification cum Cooler Machine from bonafide manufacturer/authorized distributors. Tender scheduled is to be downloaded from [www.wbhealth.gov.in](http://www.wbhealth.gov.in) and [www.cmsdh.edu.in](http://www.cmsdh.edu.in) from 26.04.2018 and completed tender are to be submitted to the Tender Box kept at office of undersigned in a sealed envelope super scribed of “Purchase and Installation of Water Purification Machine vide NIT No06/2018-19 Date25/04/2018.” latest by 08.05.2018 up to 2.00pm during office hours. The sealed tender will be opened on 08.05.2018 at 3. 00pm.

Name of Machine	Quantity	Earnest Money
Water Purifier cum Cooler System	5	Rs.5,000/-

**1.. Eligibility for Quoting:**

**Only Manufacturers or authorized distributors are eligible for quoting.** The price is to be quoted in Indian Rupees including cost of insurance, packing, forwarding, freight charges, clearing charges.GST is to be quoted separately. Agency commission is not permissible.

**2. Submission of Tender:**

- Original of EMD (Demand Draft of Rs.5,000/- in favour of Principal, College of Medicine & Sagore Dutta Hospital, Kolkata) or proper & valid exemption certificate.
- Duly filled in CHECK LIST in the prescribed format. Page number of documents must be mentioned in the check list at the time of uploading the LIST, failing which disqualification of tender may be imposed.
- Application in the prescribed format, duly filled in & signed in, given in Annexure I
- Authorization letter of signatory from Company in Annexure II
- Manufacturer Authorization Certificate (In case Distributor) in Annexure III
- Income Tax Returns submitted for the Assessment years 2017-18
- GST Registration certificate
- Trade License in the name of participating firm
- Technical specifications of Machine (Must mention Make, Model, exact features of the offered item against each point given in the specification chart). **Improper filling &/or suppression of facts/false statement will lead to disqualification and penalty in the form of permanent black listing.** Product Brochure of manufacture must be submitted
- Certificates -
  - PAN Card of the organization and authorized signatory.
  - Manufacturer’s guarantee (in case of distributors, to be obtained from manufacturer)
  - P.Tax registration certificate and submission details
- Credential -
  - List of purchaser for last two years

I. Financial Info -

1. P/L & Balance sheet (Audited) of 2016-17, 2017-18

**3. Evaluation of Tender:**

After checking all requisite papers motioning at 2 herein above, bidders who have lowest rate, will be selected.

**4. Earnest Money:**

The earnest money of the tenderer is liable to be forfeited if the tenderer withdraws his tender as a whole or for any particular item or items at any stage after opening of the tender or fails/refuses to enter into written agreement for any or all of the items of his accepted bid within the time specified

**5. Performance Security**

- a. Within 15 (fifteen) days from the date of issue of notification of award by the purchaser, the contractor shall furnish performance security to the health facility for an amount equal to 10% of total value of Purchase Order. The performance security shall be retained up to completion of CAMC (5 years) after satisfactory installation and commissioning of machine.
- b. The performance security shall be deposited in Indian Rupees to the state government through TR Challan under budgetary head of account 8443-00-103-Earnest Money-01-07-Deposits. **No other forms of deposit can /will be entertained by the hospital authority.**
- c. In the event of any failure /default of the contractor with or without any quantifiable loss to the health facility/ purchaser/ government, the amount of the performance security is liable to be forfeited by the health facility/ purchaser/ Administrative Department.
- d. In the event of any amendment issued to the contract, the contractor shall, within 21 (twenty one) days of issue of the amendment, furnish the corresponding amendment to the performance security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.

**6.. Order & Supply:**

The tendering authority has the liberty to ask for performance demonstration of any item before placing order for supply. In case of dissatisfaction, the authority will have the right to disapprove the offer of L1 bidder and go for the next bidder. Orders for supply of the approved products will be placed with the successful tenderers after execution of agreements and such supply shall have to be made in such installments as may be fixed or spread over the period to be specified in the supply orders to be made in pursuance of the agreements. The equipment is to be transported in such packaging so as to avoid damage to primary package of manufacturer. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier.

**7. Withdrawal /Cancellation & Purchase Policy of Tendering Authority:**

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the tenderer will not be allowed.

Purchase will, however be made following the existing purchase policy of the Govt of West Bengal and its amendment(s) made from time to time. The purchase policy of the State Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporated under

Notification No. 10500-F dated 19.11.04 and subsequent relevant orders should be observed in considering the tenders.

**8. Important Instruction with regard to Submission of Tender:**

The rate should be quoted in Indian Rupees for a particular brand or model / model no. of the offered item only as mentioned in the appropriate column of the 'Tender Form'. (Alternative offer will not be accepted). The tender shall be cancelled for the quotation of item without its brand name, model, model no. etc. The detail information regarding the manufacturer and the item quoted in the 'Tender Form' should be furnished.

**9. Spare Parts:**

The Bidder will undertake that supplies of necessary maintenance equipment and spare parts will be made available for all items/equipment and the complete system for at least five years on a continuing basis. However, this does not relieve the supplier of any warranty obligations under the contract.

**10. Guarantee / Warranty Period:**

i. The machine/Instrument should be covered by free on-site comprehensive Warranty for one year after successful completion of installation. The tenderers must quote for 5(five) years' comprehensive on-site warranty of entire system (including all spares & labour) after the date of completion of free warranty period. The CAMC charges for additional 5 years to be quoted bid documents will however be determined on extant Govt rules in this regard.

ii. All faults appearing and their rectification shall be periodically advised to the College of Medicine & Sagore Dutta Hospital Medical, the period being not more than two weeks.

iii. Any lacuna or lacunae noticed in the functioning of the installation as a result of any design feature shall be rectified by the supplier free of cost within 72 hours of call log.

The manufacturer must have service station on or around Kolkata, W.B.

**11. After Sales Services and Maintenance Contract:**

After sales service must be provided by the supplier, during and after warranty period of the equipment. Selected vendor will remain liable to attract penalty for violation of machine downtime as per agreement. The selected vendor or his authorized servicemen has to attend the machine within 72 hours of Call Log. It is desirable to have a fully equipped service centre in or around Kolkata.

**12. Delivery, Installation and Commissioning**

i. Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser.

ii. The installation, testing and commissioning of the proposed system shall be completed in accordance with the order.

iii. All items are to be delivered within six weeks from the date of placement of order.

iv. In case of distributor, the firm should be direct distributor of manufacturing unit. **Sub distributor authorization by distributor will not be accepted at all.**

**13. Penalty Clauses:**

**PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT/ MISLEADING DOCUMENTS:** If during the tender process or at any stage during the validity of the tender period, it is found that a tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money, forfeiture of Performance Bank Guarantee if enlisted as a supplier.

**14. Appeal:**

Appeal against the decision of the Principal, College of Medicine & Sagore Dutta Hospital, Kolkata- 58 and then to impose such a penalty will lie with Tender Selection Committee. Review against the decision of the Tender Selection Committee (TSC) will lie with Health & F.W. Deptt of the Govt. of W.B. The Special Secretary/Secretary/Principal Secretary will be the appellate authority within the Department of Health & Family Welfare, Government of West Bengal.

**15. Agreement:**

